

**ALKEM LABORATORIES LTD.**

Regd. Office : ALKEM HOUSE, Senapati Bapat Marg,
Lower Parel (West), Mumbai - 400 013, Maharashtra, India.

• Phone: +91-22-3982 9999 • Fax: 022-2495 2955
• Email: contact@alkem.com • Website: www.alkemlabs.com
• CIN: L00305MH1973PLC174201

06th January, 2023

The Corporate Relationship Department BSE Limited Phiroze Jeejeebhoy Towers, Dalal Street, Mumbai 400 001. <i>Scrip Code: 539523</i>	National Stock Exchange of India Limited Exchange Plaza, Bandra Kurla Complex, Bandra East, Mumbai 400 051. <i>Scrip Symbol: ALKEM</i>
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Dear Sirs,

Sub: Details of the Voting results of the Postal Ballot through Remote E-Voting - Regulation 44(3) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015.

In continuation of our letter dated 06th December, 2022 and pursuant to provisions of Regulation 44(3) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, this is to inform you that the resolution as proposed in the Postal Ballot Notice dated 11th November, 2022 has been passed by the Members of the Company with requisite majority.

We are enclosing herewith the details regarding the voting results of the business transacted through Postal Ballot by remote e-voting process in the prescribed format alongwith the Scrutinizer's Report.

The same are also being uploaded on Company's website viz. <https://www.alkemlabs.com/Postal-Ballot.php>

The approval is deemed to have been received on the last date of remote e-voting, i.e. 05th January, 2023.

Kindly take the same on record.

Sincerely,
For Alkem Laboratories Limited

Manish Narang
President - Legal, Company Secretary & Compliance Officer

Encl.: a/a

ALKEM LABORATORIES LIMITED

Last Date of Postal Ballot and E- Voting : 05th January, 2023

Total number of shareholders on record date (25th November, 2022) : 78543

No. of shareholders present in the meeting either in person or through proxy: Not Applicable

Promoters and Promoter Group: 0

Public: 0

No. of shareholders attended the meeting through video conferencing ("VC") / Other Audio Visual Means ("OAVM"): Not Applicable

Promoters and Promoter Group: 0

Public: 0

Alkem Laboratories Limited

Resolution Required : (Ordinary) 1 - Ordinary Resolution - Re-appointment of Mr. Mritunjay Kumar Singh (DIN: 00881412) as an Executive Director of the Company for a period of five (5) consecutive years w.e.f. 01st January, 2023 to 31st December, 2027.

Whether promoter/ promoter group are interested in the agenda/resolution?

Yes

Category	Mode of Voting	No. of shares held	No. of votes polled	% of Votes Polled on outstanding shares	No. of Votes – in favour	No. of Votes –Against	% of Votes in favour on votes polled	% of Votes against on votes polled
			[1]	[2]	[3]={[2]/[1]}*100	[4]	[5]	[6]={[4]/[2]}*100
Promoter and Promoter Group	E-Voting	68342509	34123105	49.9295	34123105	0	100.0000	0.0000
	Poll		0	0.0000	0	0	0.0000	0.0000
	Postal Ballot		0	0.0000	0	0	0.0000	0.0000
	Total		34123105	49.9295	34123105	0	100.0000	0.0000
Public Institutions	E-Voting	24336286	22513133	92.5085	9692522	12820611	43.0527	56.9473
	Poll		0	0.0000	0	0	0.0000	0.0000
	Postal Ballot		0	0.0000	0	0	0.0000	0.0000
	Total		22513133	92.5085	9692522	12820611	43.0527	56.9473
Public Non Institutions	E-Voting	26886205	19927728	74.1188	19927493	235	99.9988	0.0012
	Poll		0	0.0000	0	0	0.0000	0.0000
	Postal Ballot		0	0.0000	0	0	0.0000	0.0000
	Total		19927728	74.1188	19927493	235	99.9988	0.0012
Total		119565000	76563966	64.0354	63743120	12820846	83.2547	16.7453

SCRUTINIZER REPORT

*[Pursuant to Section 110 of the Companies Act, 2013 and
Rule 20 and 22 of Companies (Management and Administration) Rules, 2014]*

To
The Chairman/Company Secretary
Alkem Laboratories Limited
Alkem House, Senapati Bapat Marg
Lower Parel
Mumbai – 400013

Dear Sir,

Sub: Scrutinizer's Report for passing of resolution through Postal Ballot (remote e-voting).

I, CS Mannish L. Ghia, Partner, M/s. Manish Ghia & Associates, Company Secretaries, Mumbai was appointed as Scrutinizer by the Board of Directors of the Company for the purpose of scrutinizing the process of voting through postal ballot ("remote e-voting") in terms of the provisions of Section 110 of the Companies Act, 2013 ('the Act') read with Rule 20 & 22 of the Companies (Management and Administration) Rules, 2014 ('the rules') as amended from time to time and Regulation 44 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 ('the regulations') in a fair and transparent manner, for passing of the resolution as mentioned in the Postal Ballot Notice dated 11th November, 2022 ("Notice"), issued by the Company in accordance with General Circular No. 14/2020 dated 08th April, 2020, Circular No. 17/2020 dated 13th April, 2020, Circular No. 22/2020 dated 15th June, 2020, Circular No. 33/2020 dated 28th September, 2020, Circular No. 39/2020 dated 31st December, 2020, Circular No. 02/2021 dated 13th January, 2021, Circular No. 10/2021 dated 23rd June, 2021, Circular No. 20/2021 dated 08th December, 2021 and Circular No. 03/2022 dated 05th May, 2022 respectively, issued by Ministry of Corporate Affairs, Government of India (hereinafter referred to as "MCA Circulars").

1. The Postal Ballot conducted through remote e-voting in terms of MCA Circulars, has been completed and now I submit my report as under:
 - 1.1 The management of the Company is responsible to ensure compliance with the requirements of the Act and Rules made thereunder including the above-mentioned MCA Circulars and the regulations. Our responsibility as Scrutinizer is restricted to make Scrutinizers Report of the votes cast in favor and against the resolution stated in the Notice.



- 1.2 The Company had availed the e-voting platform/facility offered by Central Depository Services (India) Limited (CDSL) for conducting Postal Ballot process through remote e-voting.
- 1.3 The Company on Tuesday, 06th December, 2022, completed the dispatch of the Notice only through electronic mode to those members whose e-mail addresses were registered with the Company/Depositories as on the cut-off date being, 25th November, 2022.
- 1.4 As per applicable provisions of the rules, the Company had published an advertisement about completion of dispatch of Notice as above, provision of remote e-voting facility and other mandated particulars in English Newspaper "Business Standard" and Marathi Newspaper "Mumbai Lakshadeep" on Wednesday, 07th December, 2022.
- 1.5 The remote e-voting period commenced on Wednesday, 07th December, 2022, 9:00 a.m. (IST) onwards and ended on Thursday, 05th January, 2023 at 5.00 p.m. (IST).
- 1.6 Votes cast through remote e-voting till 5.00 p.m. on Thursday, 05th January, 2023, being the last date and time fixed by the Company for voting, are considered for my scrutiny.
- 1.7 The e-voting module was disabled by CDSL on Thursday, 05th January, 2023 after 5.00 p.m. and as required under the rules the votes cast under the remote e-voting facility during the Postal Ballot period, were unblocked in the presence of Mr. Vivek Thakur and Ms. Dhruvi Upadhyay who are not in employment with the Company; thereafter the data of remote e-voting was downloaded and the Shareholding was matched/confirmed with the Register of Members of the Company/List of Beneficiaries maintained by the Company/its Registrar and Share Transfer Agents / Depositories as on the cut-off date i.e., Friday, 25th November, 2022.
- 1.8 The remote e-voting data was scrutinized for verification of votes cast in favor and against the resolution.

2. The summary of the voting through remote e-voting is as follows:

Resolution No.1: Ordinary Resolution

To approve the re-appointment of Mr. Mritunjay Kumar Singh (DIN: 00881412) as an Executive Director of the Company for a period of five consecutive years w.e.f 01st January, 2023 to 31st December, 2027.



(i) Voted in favour of the resolution:

Number of members voted	Number of valid votes cast by them	% of total number of valid votes cast
319	63743120	83.25%

(ii) Voted against the resolution:

Number of members voted	Number of valid votes cast by them	% of total number of valid votes cast
165	12820846	16.75%

(iii) Invalid votes:

Number of members whose votes were declared invalid	Number of invalid votes cast by them
0	0

Result: We report that the number of votes cast in favour of the aforesaid resolution exceeds the number of votes cast against it. Accordingly, the ordinary resolution as contained in the Notice of Postal Ballot dated 11th November, 2022 may be considered as passed with requisite majority.

You may accordingly declare the result of the remote e-voting by Postal Ballot.

For Manish Ghia & Associates
Company Secretaries
(Unique ID: P2006MH007100)



Mannish L. Ghia

CS Mannish L. Ghia
Partner
M. No. FCS 6252 C. P. No. 3531
PR 822/2020

Place: Mumbai
Date: January 06, 2023
UDIN: F006252D002888725

Countersigned by

Chairperson / Authorized Person
Alkem Laboratories Limited

Place: Mumbai
Date: 06.01.2023